

A.B.N. 97 163 390 145



Matter Number: 9759

Invoice Number: 022239

Re: Workplace Relations Advice

Fee Earner: Julie Grant

In account with: WAIS Individualised Services
Bluenote Building, Unit 16
162 Colin Street
WEST PERTH WA 6005

Phone: (08) 9364 5444

Fax: (08) 9364 8444

**Address: Suites 4 & 5, 890 Canning Highway
Applecross, Western Australia, 6153**

Post: PO Box 1062, Canning Bridge
Western Australia, 6153

Online: www.capital-legal.com.au

To our professional fees in relation to work for the period 1 July to 31 July 2016 as per the attached schedule.

\$2,677.70

DISBURSEMENTS

Office Disbursements as per the attached schedule

\$60.00

Disbursements as per the attached schedule

\$0.00

SUB TOTAL

\$2,737.70

GST

\$273.77

TOTAL DUE

\$3,011.47

Liability limited by a scheme approved under Professional Standards Legislation

Our Terms for Payment: Net 21 days from date of invoice

Your rights in relation to legal costs

The following avenues are available to you if you are not happy with this bill -

- requesting an itemised bill
- discussing your concerns with us
- having our costs assessed
- applying to set aside our costs agreement

For more information about your rights, please read the fact sheet titled *Your right to challenge legal costs*. You can ask us for a copy, or obtain it from the Legal Practice Board (or download it from the website of the Legal Practice Board or the Law Society of Western Australia).

Please find enclosed a cheque made payable to Capital Legal:

OR Debit my ☐ Bankcard ☐ Visa ☐ Mastercard

TOTAL: \$3,011.47

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Cardholder Name: _____ Expiry Date _____ / _____

Signature _____

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Or alternatively you can pay by Direct Debit into the following account:

Capital Legal Pty Ltd BSB: 086 217 Account No. 94-155-8989

Invoice Itemisation

Invoice No 022239

File 9759 File Name WAIS Individualised Services
Matter Workplace Relations Advice

Invoice Amount \$3,011.47
Tax \$273.77

Timesheets

Date	Description	Owner	Level	Units	Amount
06/07/16	review material/discussion with client	JG	Solicitor - Curren	60	350.40
15/07/16	Drafting employment advice	JG	Solicitor - Curren	90	525.60
20/07/16	Drafting Letter of advise on private and domestic employment arrangements	JG	Solicitor - Curren	65	379.60
21/07/16	Review Documents - legal provisions	JG	Solicitor - Curren	30	175.20
21/07/16	Research re section 7 IRA 1979 case law etc	TCM	Support Staff	80	200.00
22/07/16	Drafting letter of advice	JG	Solicitor - Curren	95	554.80
22/07/16	Researching case law re domestic services, whether "employee"	TCM	Support Staff	45	112.50
23/07/16	Finalising letter of advice	JG	Solicitor - Curren	65	379.60
					\$2,677.70

Office Costs

Type	Description	Qty	Amount
OPEN2	File Open Fee	1	60.00
			\$60.00